

Wakefield Elementary School PTA Board Meeting  
Tuesday, May 1, 2012  
**MINUTES**

ATTENDEES: Kristin Ball, Sylvia Dennen, Kellie Stobie, Julie Fulmer, Susan Lenihan, Meredith Furr, Stacey Nelson, Cheryl Simpson, Mary Ann Ottaviano, Erin Dunbar and Beth Ingram

Meeting called to order at 4:35 PM.

Minutes - **April** Minutes were read and approved.

Principal's Report- Sylvia

- Kindergarten- up to 5 classes, opens up today for people who are new
- Brd members discussed current crossing guard needs training
- Brd members discussed need for police car to address speeding cars

Teachers Report- Beth

- Expo went great!
- A lot of teachers came to help who hadn't signed up to do so.
- PTA Box is a problem
- Need for a PTA lock Box

Treasurers Report- Susan

- Passed out / approved updated monthly PTA Budget
- Expo final numbers are not yet compiled, but expecting about \$1900 profit.
- Moe's revenue = \$238.55
- Photos for Mother/Son dance need to be paid
- Reviewed & Discussed next year's budget.
- Noted there was an addnl \$925 left from Harriet Tubman Performance
- Allocated \$500, for next year's budget, for 5<sup>th</sup> grade celebration
- Voted to approve next year's budget – passed.

Events Report: Kellie

- Passed out her written review & thoughts regarding the Expo. (37+ points reviewed and discussed, from event exposure ideas, volunteers, vendor and website ideas, and stage events to ticketing. See file for listing.)
- Got Brd Membrs written feedback on WES Eagle Expo- what we learned that may be valuable.
- Feedback forms are in the Eagle Expo file.
- Need to re-name the Eagle Expo next year
- Commemorative Stone to be standing this week.

Fundraising- Stacey

- May 31st, 5-9, Spirit Night – Fiesta Mexicana
- May 31<sup>st</sup> Kindergarten Orientation 6:30-7:30
- Mentioned need to print designated # of both Spanish and English to lower current 2-sided costs.

Communications- MaryAnn

- Photos and articles needed for next newsletter.
- Would like articles on Eagle Expo (who won gift cards, Mr. O'Neal's bench), 5<sup>th</sup> grade wrap up article from teachers, letter from PTA President, Article on Volunteer Recognition, article on African Dance, and photos from Art Fair from Ms. Miles.

VP Volunteers- Cheryl

Board Position Update:

- Need: VP of Student Service / Guidance
- Need: Volunteer to write grants
- Discussed & voted "Volunteer of the Year" and awarding her a parking spot

Guidance Report – Meredith

- Said flier went out today for May 8<sup>th</sup> & May 22<sup>nd</sup>, the add'l Teacher Appreciation Day for parents and students to celebrate.

Meeting adjourned at 6:00 PM.

Next PTA Board meeting scheduled for June 12th at 4:30 in the WES Media Center