

Wakefield Elementary School
PTA Board Meeting Minutes

Date: January 08, 2019
Meeting called by: WES PTA
Facilitator: Michelle Tomlinson
Minutes: Kristen O'Janpa

Time: 5:00 pm
Type of Meeting: Standard
Timekeeper: Michelle Tomlinson
Location: WES Media Center

Attendees: Jenni Ellinger, Caroline Kohls, Michelle Tomlinson, Tonya Felmy, Stephanie Schmitt, Kristen O'Janpa, Shelly Rotosky, Brandy Strausbaugh, Cindy Keech, Jackie Hunter, Aimee Allen

Absentees: Kelli Fontenot, Cathy Harms

Call to order at 5:03 PM by Michelle Tomlinson

Review the December Minutes - Kristen O'Janpa

A motion was made to accept the minutes, second by Jenni Ellinger
Minutes approved.

I. Treasure-Stephanie Schmitt

- A. Reviewed Budget/Shared a copy with the board.
- B. Keech requested cookies and lemonade for open house. Will use funds from K-Events

II. President- Michelle Tomlinson

- A. Cool Schools field trip- AU parents needed. Only 10 can go.
- B. Teacher Grants:
 - Voted to pass all the requests below.
 - Ms.Wise: Workbooks for Handwriting Without Tears Cursive Writing Curriculum (23) Total:\$245.00
 - Kindergarten:
 - Headphones for Daily 5
 - Bags for Letterland
 - Multiracial dolls
 - Toy Chest for storage
 - Total: \$292.55
 - Ms.England:

Stack Stools
Total: \$128.68

B. School Assignment Meeting: This Thursday, January 10 at 10 am. If you would like to join Michelle, please let her know.

C. New positions on PTA board opening up.

-President, Membership VP and Grant Writing

If someone on the board wants to move into one of the opening positions, let Michelle know before we start recruiting.

D. Michelle shared some "thank you cards" for PTA

III. Principal Report: Cindy Keech:

A. Aimee Allen- Guidance Counselor

Peace Places in Classroom:

-Place for kids to self regulate/reset in the classrooms

-Coping skills/conflict resolution strategies

-Soar celebrations/assemblies to show kids how to implement SOAR behaviors

-Shared new SOAR posters. Would like to display new posters nicely, let PBIS team know if you can help (i.e frames). 12-13 posters. Size unknown.

-\$1,000 in the PBIS budget available for frames if needed.

-Tickets- mixed messages to the students. School wide ticket system is no longer going to happen. Individual teachers are free to use them. PBIS will focus on using experiences/class wide celebrations to award the students.

Super Star Card to use to identify SOAR behavior.... Will have "kindness", "respect" etc

-February Service project to show kindness to others. Send warm/ fuzzies to others in the school. Feb 11-15 . 50cents each. Would like PTA to fund the project or the PBIS fund.

IV. VP Student Services/Cultural Arts- Jenni Ellinger

A. Cultural Arts:

1. The Number Drummer

2. The Kindness "Only One You" Rock Project

a. Meeting with Mr.Blackmon on Tuesday, Jan 8, 2019

B. Teacher Appreciation:

1. Continuing to stock Teacher Snack Shack. Next early release

February 15, 2019.

C. School Store (Stephanie):

1. Store will be open Thursday, January 10, 2019
2. Michelle will ask Mrs.Keech about bringing back pencils/erasers/pens back to the store since the PBIS ticket store will be phased out.

V. VP Events- Brandy Strausbaugh(Absent)

A. Family Dance: February 9, 2019- Love Around the World

1. Food Vendor no longer available. Possibly reaching out to local restaurants to provide food for dance. Waiting to hear back from people working on contacting local restaurants.
2. \$7 per person. Age 2 and under free. Be cautious as to whether or not we invite older siblings.
3. Need ideas for boys to be more engaged at dance. (corn hole, bowling, photo booth, station to make foam frames)

VI: VP Grant Writing- Cathy Harms

- A. Will contact Ms.Keech about the Sam's Club Grant and what to request funding for such as new technology for the STEM lab or LEGO wall.

VII. VP Communications-Tonya Flemly

- A. Working on Family Dance flyer
- B. Please NO last minute requests
- C. Please supply the information as soon as possible, there were many complaints from parents that were unaware of the art show until the last minute.

VIII: VP Membership: Shelly Rotosky:

- A. 203 Members
- B. Incentive:
- a. December incentive winners: Teacher Gift Cards:
Emily Cole and Janet Allen
- C. Winners of Volunteer Drawings:

Parent: Samantha Barlow
Staff: Terri Woodward
Volunteer: Lindsay Sommer

VIII: VP Fundraising: Jackie Hunter (Jackie will send out details in an email):

- A. Book Fair:\$11,239 total sales
 - a. \$1,262.00 collected for book fair (\$733.00 redeemed by students, \$213.00 used on teacher books)
 - b. \$1134.00 Total Expense (she needs to double check on that number)
 - c. \$127.00 remains in the budget for spring book fair.
 - d. \$6250.00 earned in scholastic dollars (\$339.00 Scholastic dollars spent)

- B. Polar Ice House event rescheduled for March 29, 2019.

- C. Jelly Beans -Scary Skate check was mailed on Friday January 04, 2019.

- D. GLAM: We have not yet received the check.

- E. Boosterthon:
 - February 26, 2019-Teacher kickoff meeting in the morning/student pep rallies.
 - February 27,2019-March 06, 2019- Daily student meetings during specials.
 - March 07, 2019- Fun Run! (Jackie will email times)
 - Question for Rosemary, will the PTA get shirts for the Fun Run?
 - WES master online calendar has not been updated to reflect the Fun Run date.

X: Teacher's Report- Caroline Kohls and Kelli Fontenot:

- A. Nothing to share

Meeting Adjourned at 6:21 PM