

Wakefield Elementary School
PTA Board Meeting Minutes

Date: April 02, 2019

Time: 5:00 pm

Meeting called by: WES PTA

Type of Meeting: Standard

Facilitator: Michelle Tomlinson

Timekeeper: Michelle Tomlinson

Minutes: Kristen O'Janpa

Location: WES Media Center

Attendees: Jenni Ellinger, Stephanie Schmitt, Kristen O'Janpa, , Brandy Strausbaugh, Cindy Keech, Michelle Tomlinson, Tonya Felmy, Caroline Kohls

Absentees: Cathy Harms, Jackie Hunter, Kelly Fontenot

Call to order at 5:04 PM by Michelle Tomlinson

Review the March Minutes - Kristen O'Janpa

A motion was made to accept the minutes, second by Michelle Tomlinson..

-Minutes approved.

I. Treasure-Stephanie Schmitt

A. Reviewed Budget/Shared a copy with the board.

-Highlighted Boosterthon Profits

II. Principal Report: Cindy Keech

A. New Flat Screen Monitors have been given to Fontenot, Rogers, and Coveleski to replace smart boards. Looking to do get all 3-5 teachers these flat screens.

B. Multipurpose Room Renovation-

Looking to be the next major project for our school come 2019/2020 school year.

- Paint, Tech/sound system

- Can find most of funds for this in school funds. May need PTA to apply for a matching grant. Will think more about how to earn a matching grant for this renovation.

C. Projected Enrollment 611 Students

D. Title One- Awaiting our Title One status, we are teetering the line to qualify.

- E. There was discussion about possibly combining or eliminating the “Welcome Walk” and “Dinner On the Lawn” night.
Teachers are not getting the turn out that they hope for on the “Dinner on the Lawn Night” to review curriculum. Perhaps we should focus on curriculum that night only?

III. Teacher Report: Caroline Kohls

- A. Kindergarten Orientation is May 14, 2019 from 6:00-7:30 PM
Requested cookies made from a nut free facility.
Tentative date for the Kindergarten playdate is Friday, August 23, 2019
- B. Ms. Gilliam will be taking Caroline Kohls place as Teacher Liaison

IV. President: Michelle Tomlinson

- A. Teacher Grants:
- NO new teacher grants at this time
- B. PTA Positions for next year open:
Michelle shared the document that highlights open positions.
-President
-VP of Grant Writing
-Secretary (pending, Melissa Vossler)
- School Store Chair (Filled at chorus concert with Ashlee Long)
-EWE Chair (This is a critical fundraiser, we need to decide if we will still have this in 2019/2020 school year, especially if there is not a chair)
-Millbrook Fall Festival Chair
-Spring Carnival (Wakefield and Millbrook)Chair
-5th Grade Celebration Chair
-Family Dance Chair

* Please reach out to any prospects you may have and let the board know so that we can work on recruiting during the spring fling.

V. VP Events- Brandy Strausbaugh

- A. Spring Carnival this Saturday April 6, 2019
-11 am-3 pm
- \$7 per ticket/bands issued at door.

- \$1 of ticket if person brings a bag of legos to donate.
- Set up is Friday around 4PM, come if you are available.
- Most vendors, games, PTA table set up in multipurpose room.
- There will be some things in the hallways and outside as well.

VI: VP Grant Writing- Cathy Harms (Absent- Included email update below)

- A. The Lowe's Toolbox for Education grant notification will come out in May. I believe there is \$500 budgeted for playground improvement this school year,

- Looking for suggestions on how to use it before the end of the school year. A high priority is recoating the monkey bar/playset in the grade 2-5 playground but that costs \$8-10k. A chalkboard wall, if built by a parent volunteer, costs about \$300 in material but I'm waiting to hear if that will be covered by the Lowes grant. A couple ideas: I could look into costs to build a Gaga pit in the 2-5 playground, supplies for a kickball area, or bottle cap artwork made by the kids to be displayed in the playground areas. Would like input from teacher reps on how they'd like to see the \$500 used. Also, I'm looking for someone to help me with playground and campus improvement next school year and would appreciate it if we could broadcast that need.

VII: VP Student Services/Cultural Arts : Jenni Ellinger

- A. Only One You Rock Project
Staff finishing up their rocks this coming Thursday, April 4th. Installation of the the walkway/river TBD.

- B. Inspirational Quote Project:

- Jenni has been in touch with Lauren Jones, hoping to finish installing them this week sometime.

- C. School Store: We would still like to do t-shirt design contest for school shirt; Brandy may add a table to the Spring Carnival for t-shirt design station.

- D. The Number Drummer is coming on April 4, 2019

VIII: VP Membership: Shelly Rotosky:

- A. PTA Appreciation Drawing Winners
 - Parent Winner - Jessica McCollough
 - Teacher/Staff Winner - Angela Coletti
 - Volunteer - Brandy Strausbaugh

VIII: VP Fundraising: Jackie Hunter(absent) :

- A. Upcoming Spirit Nights:
 - Freddy's : April 30th
 - Lily Mae's (potential spirit night) : Sometime around Mother's Day in May

X: VP Communications: Tonya Flemly:

- A. Tonya is working on the Freddy's spirit night flyer.

*Meeting Adjourned around 6:15 PM... I had to leave early to go to the second grade concert.