

# Wakefield Elementary School

## PTA Board Meeting Minutes

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Date: September 15, 2016

Time: 6:05pm

Meeting called by: Cindy Keech

Type of meeting: Standard

Facilitator: Tara Edwards

Timekeeper: Rosemary Clark

Minutes: Stacie Topp

Location: WES Back Lawn

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Attendees: Heather Travar, Rosemary Ros, Tara Edwards, Cathy Harms, Stacie Topp, Jamie Graham, Julie Raftery, Caroline Kohls

Absentees: Mrs. C. Keech (principal), Jamie Graham

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### I. Call to Order

- The WES PTA Board meeting was called to order at 6:05pm

### II. Principal's Report

- PTA meeting 1<sup>st</sup>, visit classes at 6:25pm. At 6:55pm head to next class, 7:25pm dismissal
- Wakefield 5<sup>th</sup> grade report
  - 20% proficiency for reading
  - 11% in math
  - 22% in science
  - Up in all areas
  - 3<sup>rd</sup> & 4<sup>th</sup> grades went up in reading
  - Exceeding growth in state
  - Only one other area that did this – we are working hard
    - Our report card in the N&O – 1 point from a B
- Title 1 focus school – Definition
  - Gap is above state average
  - Check out our website
  - Get a lot of resources by being this
  - We appreciate this status
- National PTA School of Excellence
  - 1 of 173 in the nation to get this
- Message to parents - We need you. We need you to be involved. Don't have to lead – just help.

### III. President's Update

- 1<sup>st</sup> General PTA meeting of the 2016-2017 school year
- Introduction of who she is and her experience

- School of Excellence
  - Playground Phase I installed
  - Mulch delivered – Ashley Self leading the spreading
  - PTA focus is now improving the remaining 2 playgrounds as well as general beautification
- IV. Events & Fundraising
- Lots of fundraising and events all year
  - Go Play Save – Fall fundraising
  - Fun Run to take place in January
  - Evening with the Eagles in March so start thinking about donations to raffle off
  - Need volunteers and committee chairs
  - Key dates – Sept 28 is our first Spirit night at PDQ, Oct 14 is Costume Bingo, Oct 21 is Skary Skate
- V. Treasurer's Report
- Jamie gave out budget for review, budget was passed
  - Budget voted on and unanimously approved
- VI. Communications
- Communication happens in as many ways as possible
  - Photos needed
  - Like the Facebook page
  - Twitter account (run by Tara)
- VII. VP of Volunteers
- Sign up genius
  - Take the burden off
- VIII. VP of Guidance and Student Services
- 1<sup>st</sup> cultural arts event coming up
- IX. Adjournment

Meeting adjourned at 6:16pm