

## **Wakefield Elementary School PTA Board Meeting Minutes**

Date: February 4th, 2020

Time: 4:30pm

Meeting called by: WES PTA

Type of Meeting: Standard

Facilitator: Kristen O'Janpa

Timekeeper: Kristen O'Janpa

Minutes: Melissa Vossler

Location: Media Center

Attendees: Jenni Ellinger, Lindsay Sommer, Tina Davidson, Kristen O'Janpa, Brandy Strausbaugh, Cindy Keech, Michelle Tomlinson, Kelli Fontenot, Carey Koenig, Melissa Vossler, Caroline Numbers and Stephanie Schmitt.

Absentees: Elizabeth Gilliam

Call to order at 4:30pm by Kristen O'Janpa

Review the January Minutes - Melissa Vossler

a motion was made to accept the minutes, first by Caroline Numbers, second by Kelly Fontenot.

-Minutes approved.

### **I. Teacher Representative: Kelli Fontenot**

- A. Kindergarten playground is not looking pretty.
  - a. Working with Cathy Harms to select beautification days.
  - b. Kristen suggested honing in on Kinder parents. First, spruce things up/power wash. Second, basic DIY sidewalk games, colorful hopscotch (tape and paint).
  - c. Hopefully complete prior to Spring Carnival and Kinder Orientation.

### **II. VP of Student Services/Cultural Arts: Jenni Ellinger**

- A. School store on Thursday. A few Wakefield Strong pieces left.
  - a. Giveaway at schools was a huge hit.
  - b. Website it still up. Announce to 1st grade parents at concert tonight.
- B. 5th Grade Mural Project went great.
  - a. Artists were amazing. Would definitely bring back next year.
  - b. Going to research ways to protect the foam board the art work is on. Small nail marks are visible from kids touching it.
- C. Last assembly this Friday. The Beast. It will be streamed for 4th and 5th graders.
- D. Teacher appreciation is coming up.

- a. Carol is coordinating a pantry restock.
- b. Is there a day all teachers are available for lunch to be provided by parents?  
Possibly curriculum night on February 20th?

### **III. VP of Events: Brandy Strausbaugh**

- A. Family Dance is this Saturday, February 8th from 5:30-7:30pm. Everything is coming together nicely.
  - a. Lots of Highschool volunteers for the event.
  - b. Have only sold 59 tickets as of today. Last year we sold 300. Maybe create a sign for carpool to remind parents?
  - c. Setup will be Friday from 4-7pm and again starting Saturday at 3:30pm.
- B. Spring Carnival interest meeting will be at the end of this month.

### **IV. VP of Fundraising: Caroline Numbers**

- A. Boosterthon is February 24th-March 4th. Mind Spark Wild West is the theme.
  - a. February 19th at 8:30am is a brief teachers meeting to discuss.
  - b. 10% of class net profit goes back to the classroom.
  - c. March 4th is the Fun Run. Lap markers and Water helper volunteers needed.
  - d. School wide goal is \$25k (net \$12k)
- B. EWE planning is underway.
  - a. Discussing timing, best way to market, chat with bigger supporters/donations.
- C. Spirit Nights on the horizon.
  - a. 2/11 - Freddys
  - b. 3/5 - McDonalds McTeacher Night (Falls)
  - c. 4/23 - El Tapatio
  - d. End of Year - Dairy Queen (20% of proceeds)
- D. Marcos Wednesday is not working.
  - a. Online process feels extensive and difficult.
  - b. North Forest Pines has been successful with decorate your box and bring it in.
  - c. Caroline and Ashley willing to meet with Marcos to discuss how we can improve.
- E. Community Partners is off to a good start.
- F. The Club is available October 23rd for EWE. \$300 deposit is due to reserve space.

### **V: VP of Grants: Lindsay Sommer**

- A. Grant request from Aimee Allen for Warm Fuzzies - \$235.71
  - a. Motion to approve. First, Kristen O'Janpa. Second, Brandy Strausbaugh.  
Approved.
- B. Going after the SAS Grant for Buddy Benches.

**VI: VP of Membership: Carey Koenig**

- A. February GC Winners
  - a. Teacher: Julie Coveleski
  - b. Parent: Laurie Wheeler
  - c. Volunteer: Johnelle Young

**VII: President: Kristen O'Janpa**

- A. Points of Light - Will not be getting Disney tickets this year. Only 20 tickets per organization per calendar year, Already met the allotment - we need to apply for the tickets in the spring.
- B. Kindness Courtyard.
  - a. Paint table and bench. Get an umbrella stand. Plant bulbs/flowers.
  - b. Get games donated.
  - c. Use as an incentive for students for lunchtime.
  - d. Keech loves the idea but wants to prioritize the Kindergarten playground. Has 30 scouts available for projects, but it takes awhile for projects to be approved.
- C. 2nd Grade Concert is March 10th? Has Mr. Dolan approved?
- D. Guidance counselor appreciation week. Send a note to Ms. Allen.
- E. Remember to email Kristen with Volunteer of the Year nominations!

**VIII: VP of Communications: Michelle Tomlinson**

- A. Wakefield Foundation survey has gone out.

**IX: Principal: Cindy Keech**

- A. We need representation at the unification meeting.

**X: Treasurer: Stephanie Schmitt**

- A. Nothing

\*Meeting Adjourned 5:44pm