



Wakefield Elementary School PTA 2020-2021 WES PTA GENERAL Meeting

Date: March 2, 2021

Meeting called by: WES PTA

Facilitator: Kristen O'Janpa

Minutes: Lindsay Sommer

Time: 4:30 pm

Type of Meeting: General

Timekeeper: Kristen O'Janpa

Location: Zoom call

Attendees: Kristen O'Janpa, Michelle Tomlinson, Caroline Numbers, Stephanie Sanderoff, Jenni Ellinger, Lindsay Sommer, Julie Raftery, Carey Koenig, Elizabeth Gilliam, Parent: Collette Meadore

Not in Attendance: Kelli Fontenot, Cindy Keech

I. Call to order at 4:31PM by Kristen O'Janpa

II. Review of February Board Meeting Minutes

- A. A motion was made to approve the February Board Meeting Minutes. Seconded by Stephanie Sanderoff. Approved.

III. President Update: Kristen O'Janpa

- A. Update to Strawbridge Portraits: confirmed in person March 9th, VA date to be rescheduled because it was March 11th is no longer a remote day, Mrs. Keech is trying to schedule it for April 6th. Waiting to hear more.
- B. Open Board Positions for next year: Please consider serving on the PTA Board next year
1. Available positions: President, VP of Fundraising, VP of Cultural Arts/Student Services, VP of Membership, VP of Communications, Secretary, VP of Grant Writing
 - a) Grant Writing can be changed to a chair position if need be
 2. Please provide nominations to Kristen by March 30th
 3. Kristen has received 2 nominations so far, thank you to those who sent in nominations - will be shared at April meeting

IV. VP Grant Writing: Lindsay Sommer

- A. A Teacher Grant was granted to the 4th grade teachers for Nearpod, however only 1 of the 4 teachers has used the funds to purchase Nearpod. Lindsay has reached out to the other 3 teachers but no response. Lindsay will reach out to the teachers one more time to see if they still want the grant. If not, funds will be reallocated.
- B. Mrs. McMullen has requested a Teacher grant for "A Day at the Museum" wall display. A motion was made to grant Mrs. McMullen \$259.55 for requested Teacher Grant. Seconded by Carey Konig. Approved.

V. VP Membership: Carey Koenig

- A. Catherine Delaney is staff member of the month

B. Joni Rezac is parent of the month

VI. Treasurer Report: Stephanie Sanderoff

- A. Checks are now deposited virtually - we are in the virtual banking world.
- B. Everything is up to date on the budget
- C. Request to discuss using more features in Quickbooks instead of using our excel budget format - it's a more streamlined process and be simpler for the Treasurer
- D. Discussed malfunctions with Member Hub; resolved.

Elizabeth Gilliam has joined the meeting at 5:04PM

VII. VP Events: Julie Raftery

- A. Mural project moving forward - worked out logistics, COVID safe - Saturday, April 24th (rain/overflow date is May 1st) for 60 families to sign up - if more want to sign up, we can add time to the beginning or the end of that day. In person students can add to mural during the school day the week of 26th through 30th
- B. Hobby Lobby and Michael's do not do donations, Julie will create a signup genius for donations (3 canvases, paint, baby wipes and paint brushes)

VIII. VP Student Services/Cultural Arts: Jenni Ellinger

- A. Spirit Wear - many teachers asking for wakefield strong items
- B. Discussion regarding gifting Field trip shirts to students (instead of selling them in the school store) next year, will need Mrs. Keech input - don't forget to add that to the budget for next year
- C. "Field trip" shirt should probably be called "spirit" shirt - it's not just for field trips, but more for all students to own one personally and sponsors receive publicity

IX. VP Fundraising: Caroline Numbers

- A. Community partners (all Imperial Sponsors)- Raleigh Orthodontics, Riccobene, Carolina Pediatrics, and Mienneke. We are so grateful for these sponsors.
- B. Spirit Night: March 16th - Tacos and Taps, 5-9pm, 15% back, eat-in or take out, parents are reminded to mention Wakefield Elementary school spirit night
- C. Spirit Night: April 20th - Buffalo Brothers, 4PM to close, 10% back, parents are reminded to mention WES
- D. Read-a-Thon is going well! Caroline wishes she could be therein-person to pump up the students. So far:
 - 1. 45,307 minutes read
 - 2. \$13,460 raised
 - 3. Caroline is super impressed with the amount of reading and support from families has been great! Teachers want to extend this fundraiser and/or do it again because their students are reading more!!
- E. Distribution of Prizes plan - will need volunteers to help sort, distribute to in-person students on March 22nd (for cohort kids, teachers can hold on to prizes for their students). For VA students - they will receive their prizes during 4th quarter distribution

X. VP Communications and Advocacy: Michelle Tomlinson

- A. Senate Bill 37 passed and went to the Governor who vetoed it and the Senate failed to override it - this bill discussed all districts in the state to be open on plan B at least, with IEP students attending full time. Tonight they'll be discussing wake county - we'll see what happens
- B. Remote learning days and chort days have changed - Michelle will update the Wakefield Weekly
- C. Teacher appreciation week planned for May 3-7th, Jenni and Carole will start planning that soon

XI. Teacher Representatives: Mrs. Gilliam

- A. Mrs. Gilliam is enjoying Read-a-Thon - it's a great mesh between academics and fundraising
- B. Mrs. Gilliam will ask teachers for feedback on another t-shirt or if they have a better idea regarding the 5th grade celebration

XII. Closing

- A. Next meeting is April 6, 2021

**Meeting Adjourned at 5:42PM