



Wakefield Elementary School PTA 2020-2021 WES PTA GENERAL Meeting

Date: May 4, 2021

Meeting called by: WES PTA

Facilitator: Kristen O'Janpa

Minutes: Lindsay Sommer

Time: 4:30 pm

Type of Meeting: General

Timekeeper: Kristen O'Janpa

Location: Zoom call

Attendees: Kristen O'Janpa, Michelle Tomlinson, Caroline Numbers, Stephanie Sanderoff, Jenni Ellinger, Lindsay Sommer, Carey Koenig, Elizabeth Gilliam, Kelli Fontenot, Cindy Keech

Not in Attendance: Julie Raftery

- I. Call to order at 4:30PM by Kristen O'Janpa**
- II. Review of March Board Meeting Minutes**
 - A. A motion was made to approve the April Board Meeting Minutes. Seconded by Mrs. Keech. Approved.
- III. VP Grant Writing: Lindsay Sommer**
 - A. Kristen received a verbal no from Mrs. Johnson and Mrs. Baxter regarding the Nearpod grant. Now those funds (\$360) can be allocated to other teachers.
 - B. Mrs. Hoyer/Mrs. Brewer is requesting \$429.41 for resources for the Calming Room for their ECS students. Items such as balance beam, sensory sequence blankets, bubble tube food lamp, etc. A motion was made to approve Mrs. Hoyer's Teacher Grant of \$429.41. Seconded by Caroline Numbers. Approved.
 - C. Mr. Hill is requesting \$150 for stencils for the gym floor and paint/sealer. Mrs. Keech will work with Mr. Hill regarding appropriate and approved materials. A motion was made to approve Mr. Hill's Teacher Grant for \$150. Seconded by Kelli Fontenot. Approved.
 - D. Including these 2 grants, the PTA has granted a total of \$2,942.51. There is only \$57.49 left in the Teacher Grant budget at this time.
- IV. VP Membership: Carey Koenig**
 - A. Brenda Rios is staff member of the month
 - B. Shannon Nystrom is parent of the month
- V. Treasurer Report: Stephanie Sanderoff**
 - A. Budget looks good right now
- VI. VP Events: Kristen O'Janpa**
 - A. Mural went well - students really enjoyed it
 - B. 5th Grade Celebration is June 9th - there will be 2 carpool lines so students can stop and connect/take a photo with their teacher. Frames will be gifted to the students
- VII. VP Student Services/Cultural Arts: Jenni Ellinger**
 - A. Teacher Appreciation week is this week

1. Ideas are posted to help students show their appreciation all week
2. Teacher breakfast tomorrow
3. PTA has given each staff member a Marcos Pizza voucher
4. Snacks will be provided to Teachers during EOG week

VIII. VP Fundraising: Caroline Numbers

- A. April Spirit Night at Buffalo Brothers brought in \$200
- B. Next Spirit Night - May 13th (on a remote learning day) at Goodberry's 11am-11pm and 30% back to the school
- C. BOGO book fair came in at just under \$6,000
- D. Yearbook is coming along, not many sold
 1. Suggestion was made for board to discuss if the Yearbook is something we want to continue producing in the future

IX. VP Communications and Advocacy: Michelle Tomlinson

- A. No update

X. Principal's Report: Mrs. Keech

- A. VIRTUAL Kindergarten orientation: May 13th
 1. Kindergarten playdate currently being planned
 2. Mrs. Keech is not comfortable with in-person tours for incoming Kindergarten families at this time - she will consider it for the Fall
 3. Suggestion was made for current families to record testimonials of their WES experience to help new parents understand the atmosphere at WES

XI. Teacher Representatives: Mrs. Gilliam and Mrs. Fontenot

- A. Mrs. Gilliam thanked everyone for Teacher Appreciation week events

XII. President Update: Kristen O'janpa

- A. Upcoming NCPTA virtual training on May 22nd, from 9-12
- B. June 1st PTA Board Meeting:
 1. In-person; outside
 2. Location TBD
 3. We will vote in new officers
 4. Volunteer Appreciation celebration
- C. Kristen researched and found a similar blue bench to represent a Buddy Bench that we can afford with the remainder of our LOWE's grant. She received approval from Ms.Keech on the selection. The total bench with shipping comes to \$306.04. A motion made to purchase this blue bench using the remainder of the Lowe's grant funds. Seconded by Elizabeth Gilliam. Approved.
- D. Chromebooks - cannot be ordered until July 1,2021 per Denise Isaac's. Money will be put aside in a fund 6 to make that purchase at the end of the 2020/2021 school year.
- E. Next Years' PTA Board - Caroline agreed to accept the President nomination for the upcoming 2021-2022 school year
 1. Caroline proposes changing some positions on the board to streamline them into more chair positions

a) From Caroline: Board needs an analysis of itself. Volunteers are getting less and less, always the same people volunteering over and over again. We need more volunteers and need to give them enough support so they have time to volunteer. Caroline will provide the board with a working document that showcases her ideas for next year - please support her by providing as much feedback as possible so that she can make the best choices for the organization going forward.

(1) Needs:

- (a) More volunteers - Caroline is planning to reach out to parents directly
- (b) More diversity - need a fluent spanish speaker
- (c) Men/Dad's involved
- (d) Restructuring of Board, i.e. VP/President elect

XIII. Closing

- A. Next meeting is June 1, 2021
- B. Stephanie - Budget meeting will be scheduled in June 2021. All transactions need to be cleared and completed by June 30,2021.
- C. Michelle - Foundation is finally moving forward - Michelle will be on the board, there are already looking at doing their fundraiser in February of next year

****Meeting Adjourned at 5:29PM**