



## Wakefield Elementary School PTA 2020-2021 WES PTA GENERAL Meeting

**Date: June 1st, 2021**

**Meeting called by: WES PTA**

**Facilitator: Kristen O'Janpa**

**Minutes: Michelle Tomlinson**

**Time: 4:30 pm**

**Type of Meeting: General**

**Timekeeper: Kristen O'Janpa**

**Location: Kristen O'Janpa's House**

Attendees: Kristen O'Janpa, Michelle Tomlinson, Caroline Numbers, Stephanie Sanderoff, Jenni Ellinger, Carey Koenig, Elizabeth Gilliam, Cindy Keech, Ashley Artis

Not in Attendance: Lindsay Sommer and Kelli Fontenot

- I. Call to order at 4:35PM by Kristen O'Janpa**
- II. Review of March Board Meeting Minutes**
  - A. A motion was made to approve the May Board Meeting Minutes. Seconded by Caroline Numbers. Approved.
- III. VP Grant Writing: Kristen O'Janpa**
  - A. Kristen will follow up with Mrs. Hoyer/Mrs. Brewer and Mrs Darrow re: grant use status.
  - B. Mr. Hill is ordering stencils
- IV. VP Membership: Carey Koenig**
  - A. Shannon Stephens is staff member of the month
  - B. Adi Molvin is parent of the month
- V. Treasurer Report: Stephanie Sanderoff**
  - A. Kristen, Caroline, Stephanie and Michelle met to discuss re formatting the budget structure in Quickbooks
  - B. Reminder all invoices and payments need to be in by June 10th so we can close out the year on June 30th
- VI. VP Events: Julie Raftery**
  - A. Mural install being coordinated by Julie and Kristen
  - B. 5th Grade Celebration is June 9th - there will be 2 carpool lines so students can stop and connect/take a photo with their teacher. Frames will be gifted to the students. Mathnasium and Ivy Reads will donate 120 books. Cupcakes and coupons also to be included. Tents have been donated. Kristen will notify Michelle if we need more volunteers.
- VII. VP Student Services/Cultural Arts: Jenni Ellinger**
  - A. Teacher Appreciation: still waiting on Marcos for final numbers
  - B. Still need to decide about providing field trip shirts for all students out of next year's budget.
- VIII. VP Fundraising: Caroline Numbers**

- A. Yearbook order submitted, still awaiting delivery. Mrs Keech will send out a school messenger when ready for pick up which will likely be at the school.
- IX. VP Communications and Advocacy: Michelle Tomlinson**
- A. BAC meeting report: Overall WCPSS and NC budget better than anticipated due to the fact that property and sales tax did not take a hit during the pandemic as anticipated. We also received federal funding however that is one time so need to be cognizant of funding things that need continuous yearly funding. Some examples of funding will be addressing learning loss with summer school open to all students and paying teacher assistants to come in on teacher work days are just a couple examples.
  - B. Surrounding schools may be looking at calendar changes from year round to traditional and/or traditional to year round to accommodate for student growth or aging in community. Should not impact the Wakefield schools.
- X. Principal's Report: Mrs. Keech**
- A. 12 flat screen TVs were purchased and installed for 2nd and 3rd grade rooms
  - B. WES will be a summer school location, however she is not the principal for the summer school.
- XI. Teacher Representatives: Mrs. Gilliam**
- A. Caroline Roberston will be replacing Mrs Gilliam as next year's Teacher Representative. Mrs Fontenot will be staying on.
- XII. President Update: Kristen O'janpa**
- A. Buddy bench has been ordered but is on backorder at this time.
  - B. Chromebooks -Money will be put aside in a fund 6 to make that purchase at the end of the 2020/2021 school year.
  - C. Next Years' PTA Board - Caroline agreed to accept the President nomination for the upcoming 2021-2022 school year
    - 1. President: Caroline Numbers
    - 2. Secretary: Ashley Artis
    - 3. Treasurer: Stephanie Sanderoff (unless able to locate a replacement)
    - 4. Membership and Programs: Julie Raftery
    - 5. Teacher Representatives: Kelli Fontenot and Caroline Robertson
    - 6. Principal: Cindy Keech
  - D. Kristen motioned to approve 2021-2022 board members as listed above. Michelle seconded. Approved.
  - E. Open positions:
    - 1. President Elect
    - 2. Communications
    - 3. Treasurer
- XIII. Closing**
- A. Kristen thanked everyone for the time and commitment over this past year.
  - B. Will schedule a planning/training meeting over the summer. Date to be determined.
  - C. Meeting adjourned at 5:07pm